UNIVERSITY OF NORTHERN IOWA
RONALD E. MCNAIR SCHOLARS PROGRAM

McNair Scholar Responsibilities Agreement

This is an agreement between the McNair Scholars Program at the University of Northern Iowa, and the individual named below, a qualified McNair Scholar.

I, _______________________________, understand and agree to the following terms and conditions governing all participants in the McNair Program:

I. Program Activities
   I will attend all activities sponsored by the UNI McNair Program, including but not limited to:
   • McNair workshops and seminar series
   • Research presentations by McNair scholars
   • Visits to academic and professional institutions
   • McNair events
   • Designated speakers, workshops, or other academic events Initial:_______

II. Academic Counseling and Monitoring
   • Meet with the Academic Advisor at least twice a month to monitor academic progress and to update short- and long-term objectives.
   • Meet with the Director at least once each semester.
   • Contact the Academic Advisor immediately to arrange tutorial services when experiencing academic difficulties.
   • Complete a needs survey, assessment tests, and academic plan. Initial:_______

III. Graduate School Preparation
   • Prepare for and take the Graduate Records Exam (GRE) -- submit scores to Director.
   • Write a Personal Statement – submit to Academic Advisor
   • Prepare a Curriculum Vitae – submit to Academic Advisor
   • Apply to at least four graduate programs during your senior year -- notify Academic Advisor
   • Notify Director of all graduate schools to which you are accepted – send copy of acceptance letter to Academic Advisor
   • Notify Director of the school which you will attend, along with any financial aid information from that institution. (this is required by federal regulations) Initial:_______

IV. Ongoing Commitments
   • Maintain a GPA of 2.80 or above in each semester you participate in the UNI McNair Program and remain in good academic standing according to UNI academic standards.
   • Return forms to McNair Program within one week of receipt
   • Check your UNI email daily for McNair correspondence
   • Notify appropriate person (Director or Academic Advisor) at least 24 hours in advance of any appointment cancellation, or no less than 24 hours after a missed appointment due to personal emergency
   • Notify Academic Advisor of any and all potential schedule conflicts, including but not limited to, class time conflicts, vacation or other travel or personal emergency
   • Inform the McNair Program Secretary of any change in your address or telephone number.
   • Participate in program evaluation and follow-up surveys as required by federal regulation.
   • Notify Director of any special recognition, awards or publications
   • Share program experiences to assist in recruiting new McNair scholars.
   • Important: I understand the McNair Scholars Program is required to update information on each scholar for 10 years after graduation with a bachelor’s degree by federal law. I agree to provide yearly updates when requested Initial:_______
V. Academic Year and Summer Research

- I will participate fully in research as a McNair Scholar
- I will select a UNI faculty mentor and assist that faculty member with an ongoing research program, maintaining records of my work.
- I will apply for a summer Research Experience for Undergraduates (REU) the first summer following my junior year either through UNI McNair Summer Research Institute (SRI) or at another institution.
- If selected for participation in the UNI McNair Summer Research Institute (SRI) or a non-McNair summer Research Experience for Undergraduates (REU), I agree to complete that program and to comply with the requirements of that program.
  - UNI McNair Summer Research Institute (SRI) requires 40 hours per week for 9 weeks, completion of research proposal and project, written paper for publication, poster presentation, attendance at all classes two times per week (included in 40 hours), and presentation of work at either McNair conference or other professional organizational conference. Initial:________

*Please note that additional, more detailed contracts/agreements will be required before beginning your summer research program.

I understand that the purpose of this program is to prepare me for graduate study leading to the doctoral degree. I also understand that the program is intended to provide the guidance and educational opportunities to enhance my study and research skills, assist me with the graduate school admission process, and provide me with information on financial opportunities for graduate studies. I agree to participate in the UNI Ronald E. McNair Postbaccalaureate Achievement Program, hereby known as the UNI McNair Scholars Program, having read and understood all of the program requirements and responsibilities. Failure to comply with the rules governing this program and failure to meet my responsibilities as required may affect stipend payments and can result in my suspension or termination from the program. Termination may require repayment of some or all of any stipends received. I understand and accept these terms.

Name (sign) ___________________________________________________

Name (print) ___________________________________________________

Date __________________________

Student ID __________________________